

**MEETING MINUTES**  
**BOARD OF TRUSTEES**  
**MUSEUM DIVISION**  
**ST MARY'S COUNTY DEPARTMENT OF RECREATION, PARKS,**

**July 13, 2009**  
**Recreation and Parks Conference Room**

<b>BOARD MEMBERS PRESENT</b>	<b>BOARD MEMBERS ABSENT</b>
Lewie Aldridge, Jr. James Banagan Rose Davis Helen Dorsey Steve Dunlap Susan Gough George Kennett Shirley Leyland John Madel Frank Maio Barbara McWilliams	

<b>ADVISORS PRESENT</b>	<b>ADVISORS ABSENT</b>
Debra Pence, Museum Director	Phil Rollins, Director Recreation and Parks

**Call to Order**

President Shirley Leyland called the meeting to order at 08:05 am. The Board pledged allegiance to the flag and observed a moment of silent reflection.

**Roll Call**

The Secretary called the roll and announced presence of a quorum.

**Approval of Minutes**

Minutes of the May 11, 2009 meeting and the agenda for this meeting were delivered electronically to Board Members. Bobbi McWilliams moved that the May 11, 2009 minutes, as amended, be approved as amended. Lewie Aldridge, Jr. seconded the motion and the motion passed by voice vote.

**Old Business**

The museum Director sends each board member a monthly report. There were no questions about the May report. Debra discussed the attendance was down compared to last year because fewer school groups have scheduled tours and because of the unusually wet weather. President Leyland read a letter from the St. Mary's County Commissioners thanking the Board for their Annual Report for CY 2008.

## **New Business**

Debra reported that her June report showed attendance down year-to-date by almost 4,000 visitors. CY 2008 was an unusual year at St. Clement's Island because of the opening and dedication of the Blackistone Island Lighthouse. She also reported that the Jazz and Seafood Festival tickets had sold out the week before the event. There have been a number of publicity items in several different publications concerning the Museum Division.

Debra reported for Phil Rollins that he is working with the contractor on the PPLH&M erosion project to close a breach in the seawall. He is also working with the Friends on the Collection Management Facility (CMF) project.

Lewie reported that the Friends have raised \$10,000 to support the interior requirements for the CMF. The permit process for the CMF has moved to the Critical Area Commission in Annapolis and is on their August calendar.

John Madel reported that there will be an Osprey Gala (13<sup>th</sup> Annual) this year in conjunction with the Blessing of the Fleet. The Gala raises funds for the maintenance of BILH. The Foundation is making plans to construct the kitchen outbuilding that was part of the BILH.

Shirley reported that the Editor of Lighthouse Digest has requested letters to our congressmen asking that they approve August 7 as National Lighthouse Day. August 7 1989 was the 200<sup>th</sup> anniversary of the federalization of America's lighthouses. PL 100-622 declared August 7, 1989 as National Lighthouse Day. That PL did not extend beyond 1989 although lighthouse organizations have celebrated August 7 as National Lighthouse Day. The Lighthouse Digest has asked for our help to contact Senators and ask them to support Senator Snow of Maine in updating PL 100-622 or creating a new PL to proclaim August 7 as National Lighthouse Day. Frank Maio moved to send a letter from the Board to our state Senators supporting August 7 as National Lighthouse Day. Jim Banagan seconded the motion and the motion was approved by voice vote. President Leyland will prepare and send the letter.

The Strategic Planning Committee delivered their draft report to the Board electronically. We discussed the content and intent of the plan and several changes were proposed. Frank Maio moved to approve the Strategic Plan as amended and authorize President Leyland to sign the report for the Board. The motion was seconded by Jim Banagan and approved by voice vote.

## **Up-Coming Activities**

President Leyland reviewed the Upcoming activities in the agenda. Saturday the 12<sup>th</sup> of September is a recognized 375<sup>th</sup> anniversary of Maryland event in Leonardtown. A festival is planned for the wharf.

## **Adjournment**

With no further business, John Madel moved to adjourn, second by Jim Banagan. We adjourned at 09:02 am.

## **Next Meeting Date/Location**

The table below is the meeting schedule for calendar year 2009:

<b>2009 DATES</b>	<b>MEETING TIME</b>	<b>MEETING PLACE</b>
January 12	08:00	Recreation & Parks Conference Room
March 9	08:00	Recreation & Parks Conference Room
March 25*	TBD	Maryland Day SCIM
May 11	08:00	SCIM
July 13	08:00	Recreation & Parks Conference Room
September 14	08:00	PPLHM&HP
November 9	08:00	Recreation & Parks Conference Room

- \*Not an official meeting.

Respectfully submitted,

Steve Dunlap, Secretary